



744 La Guardia Street, Building A, Salinas, CA 93905

(831) 975-7775

February 24, 2021– SPECIAL MEETING MINUTES—Approved 3/18/2021

Regular Board Meeting, Wednesday, February 24, 2021, 9:00 A.M. – 9:30 A.M.

Directors Present: B. Jefferson, B. Plemmons, J. Clarke, B. Lipe, J. Gularte,

Directors Absent: R. King, J. Doud, I. Mendoza (Associate), M. Ritter (Associate)

Others Present: P. Robins (RCDMC), J Tuitele-Lewis (RCDMC)

Recorder: P. Robins

*Because of shelter-in-place orders for the COVID-19 outbreak, the meeting was held by Zoom conference.*

Call to Order: Director Jefferson called the meeting to Order at 9:00 am

Public Comment: none.

Old or Standing Business

P. Robins / Directors

*Consideration of minor budget amendment to accommodate increased hours for RCDMC Finance Manager:* Robins outlined the need to expand Finance Manager hours in order to accommodate the increased administrative demand of the RCD’s growing organization and budget. He identified underspent lines in the existing budget that could have their allocations reduced to accommodate the ~\$5,000 increase in personnel costs without causing a change in the budget total. After brief discussion, Director Clarke moved to approve the personnel expense increase. Director Gularte seconded the motion and all voted to approve.

*Consideration of skidsteer mower purchase (under \$125,000) with quotes from three vendors for CALFIRE Fire Prevention grant funds:* Director Jefferson indicated a personal connection to one of the vendors under discussion and abstained from the ensuing discussion and vote. Robins and Tuitele-Lewis outlined the equipment needs of the CAL FIRE grant and the three proposals provided from available/relevant vendors, and the rationale supporting their preferred purchase from Quinn Caterpillar in Salinas. Rationale included capacity of equipment (the most powerful of the three), availability and reliability of service as a local vendor, and price being within the constraints of the grant award. After brief discussion among the non-abstaining board members, Director Lipe moved to approve authorization of the purchase from Quinn Caterpillar and Director Gularte seconded the motion. The motion was approved 4-0, with one abstention (Jefferson).

9:30 A.M. Meeting Adjourned

Next Regular RCD meeting:

Thursday, March 18, 10am. Meeting will be held by Zoom conference.