



744 La Guardia Street, Building A, Salinas, CA 93905

(831) 424-1036, ext. 124

FEBRUARY 2017– REGULAR MEETING MINUTES—approved 03/16/2017

Regular Board Meeting, Thursday, February 16, 2017, 9:30 A.M. – 12:00 P.M.

Directors Present: B. Plemmons, E. Paddock, L. Ferrasci, J. Devers
Directors Absent: R. King, B. Jefferson, M. Duflock, P. Binsacca (Associate)
Others Present: P. Robins (RCDMC), Bobette Parsons (NRCS), B Lipe
Recorders: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
9:30 A.M.	<u>Call to Order</u>	<u>J. Devers</u>

Comments from the public

Bill Lipe introduced himself to the Board as a candidate for board service. Board members introduced themselves and they discussed his interest in the RCD and its work in Monterey County. He indicated he would submit an application to the Board for consideration at a future meeting.

<u>President's and Directors' Comments</u>	<u>Directors</u>
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Directors briefly commented on discussion among coastal residents regarding their need for greater assistance after the Soberanes Fire and self-organizing to meet that need.

<u>Minutes for January Meeting (Review for Approval)</u>	<u>P. Robins/Directors</u>
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After reviewing the minutes, Director Paddock moved to approve the January 19, 2017 Meeting Minutes. Director Plemmons seconded the motion, which was approved by unanimous vote.

<u>NRCS Update</u>	<u>B. Parsons</u>
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B Parsons provided a written report of Field Office activities for the past month (attached). She told the Board that she would be relocating to her new position in Placerville within the month and thanked them for the time she was able to work with them. Margy Lindquist, the District Conservationist in the Templeton Field Office will cover responsibilities for Monterey County until a replacement District Conservationist is hired and placed in Salinas.

<u>Budget and Finances (Review & Approval)</u>	<u>P. Robins / Directors</u>
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Monthly Financial Statements and Bills: P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending February 16, 2017. The accrual account balance on February 16, 2017 was \$188,623.48 with \$35,102.37 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$267,481 in liabilities, and \$421,001.48 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$181,415.18 on January 19, 2017.

P. Robins presented the list of detailed expenses to be paid in February including bi-weekly salary through February 5, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of January. Approval for the February financial statements and for January expenses from the Chase Bank account was motioned by Director Plemmons, seconded by Director Ferrasci and passed by a unanimous vote of directors present (4-0).

New Business—Sexual Harassment Prevention Webinar

Directors

Directors participated in the first 1 hour and 33 minutes (of 2-hours required) of a Sexual Harassment Prevention Training webinar for Special District Managers and Officers and will complete the final portion of the webinar at the March meeting. This training, as with Ethics Training, must be repeated every two years.

Directors discussed plans for the Spring BBQ, which was confirmed for April 28 at the Rodeo Room at the Salinas Sports Complex. Director Paddock is leading the organization of the event and asked that all Directors identify three different companies to approach for event sponsorship (\$500 each).

12:15 P.M.

Meeting Adjourned

J Devers

The next Regular RCD meeting will be held:

Date: **March 16, 2017, 10 A.M.**

Location: **RCD Office, 744^a LaGuardia St, Salinas**