



744 La Guardia Street, Building A, Salinas, CA 93905

(831) 424-1036, ext. 124

DECEMBER 2016– REGULAR MEETING MINUTES—approved 01/19/2017

Regular Board Meeting, Thursday, December 15, 2015, 11:00 A.M. – 1:00 P.M.

Directors Present: B. Jefferson, R. King, B. Plemmons, L. Ferrasci, J. Devers (by phone)

Directors Absent: E. Paddock, M. Duflock, P. Binsacca (Associate)

Others Present: P. Robins (RCDMC), K. Joy-Barge (NRCS), B. Parsons (NRCS), N. Perry (Public)

Recorders: P. Robins

| <u>Time</u> | <u>Agenda Topics</u> | <u>Presented by</u> |
|-------------|--|------------------------------|
| 11:10 A.M. | <u>Call to Order</u> | <u>B. Jefferson</u> |
| | <u>Comments from the public</u> | |
| | Noel Perry introduced himself to the board as a member of the Monterey County Grand Jury desiring to acquaint himself with the different Special Districts in Monterey County. | |
| | <u>President's and Directors' Comments</u> | <u>Directors</u> |
| | None. | |
| | <u>Minutes for November Meeting (Review for Approval)</u> | <u>P. Robins/Directors</u> |
| | After reviewing the minutes, Director King moved to approve the November 15, 2016 Meeting Minutes. Director Devers seconded the motion, which was approved by unanimous vote. | |
| | <u>NRCS Update</u> | <u>B. Parsons</u> |
| | B Parsons and K Joy-Barge provided a written report of Field Office activities for the past month (attached) and an update on the process to fill Parson's position after she leaves in January. Joy-Barge also requested board member input regarding priorities for skills desired in a new District Conservationist. | |
| | <u>Budget and Finances (Review & Approval)</u> | <u>P. Robins / Directors</u> |
| | <i>Monthly Financial Statements and Bills:</i> P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending December 15, 2016. The accrual account balance on December 15, 2016 was \$188,110.46 with \$52,443.04 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$413,820 in liabilities, and \$549,487.39 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$191,476.65 on November 15, 2016. | |
| | P. Robins presented the list of detailed expenses to be paid in ecember including bi-weekly salary through December 11, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of November. Approval for the December financial statements and for December expenses from the Chase Bank account was motioned by Director Plemmons, seconded by Director King and passed by a unanimous vote of directors present (5-0). | |

New Business

Directors

Directors briefly discussed seats on the board requiring renewal and then took the following actions:

- Director Devers moved to approve Director Jefferson for another 4-year term as a director. Director Plemmons seconded the motion. Board members voted 4-0 to approve the motion with Director Jefferson abstaining.
- Director Jefferson moved to approve Director King for another 4-year term as a director. Director Plemmons seconded the motion. Board members voted 4-0 to approve the motion with Director King abstaining.
- Director Jefferson moved to approve Director Ferrasci for another 4-year term as a director. Director King seconded the motion. Board members voted 4-0 to approve the motion with Director Ferrasci abstaining.
- Director Jefferson moved to approve Director Plemmons for another 4-year term as a director. Director King seconded the motion. Board members voted 4-0 to approve the motion with Director Plemmons abstaining.

Directors considered the draft Board Member Agreement form. Director Devers commented that it should also include Sexual Harrassment Training. Robins was asked to verify the requirements for board members, staff and temporary employees.

Directors considered the draft RCD Calendar for 2016-17. They requested a Directors/Supervisors tour be scheduled in late spring or early summer.

Director King noted that she has chefs lined up for the Fall Harvest Dinner some time in September: Michael and Brendan Jones.

Potluck and Closing Discussion

Directors

RCD and NRCS staff joined the meeting at 12pm, at which time business discussion was concluded and the lunch commenced. Noel Perry requested to be included in the meeting distribution list for future Board Meeting notifications.

1:15 P.M.

Meeting Adjourned

B Jefferson

The next Regular RCD meeting will be held:

Date: **January 19, 2017, 10 A.M.**

Location: **RCD Office, 744^a LaGuardia St, Salinas**



**Monterey Resource Conservation District Meeting
USDA-NRCS Report by Bobette Parsons, District Conservationist
December 2016**

Environmental Quality Incentives Program (EQIP)

- 88 Active Contracts on 138,836 AC
- 10 new EQIP Contracts drafted for FY2017
- FY2017 First Deadline for Conservation Contract ranking Jan 13, 2017
- New applications include Rangeland, Seasonal High Tunnels, Organic farms, Cropland and Forestland

Conservation Planning 2017

- 58 requests for conservation planning assistance, including catastrophic fire recovery.
- Progress in planning on 20 requests.

Partnerships

- NRCS is working with Monterey County as the sponsor for Emergency Watershed Protection projects in the Soberanes fire area, contract with county to be signed this week and work to commence immediately after through land owner contracts with the county.
- Range plots established with UC Cooperative Extension to update forage production data in Monterey County (5 plots diff climatic zones).

Outreach Activities

NRCS participated in a Latino Farmer Conference in Monterey on Tuesday, November 15th. A table was used to promote NRCS programs in both Spanish and English.

NRCS participated at the UC “Knocking Out Noxious Weeds on Rangeland” Workshop was on November 16th. Information was provided to participants on programs as well as technical reports on weeds and prescribed grazing as a tool to control weeds.

Staff Updates

Mark Moehling has started as Area Engineer.

Allison Tokunaga has started as the entry level Range Conservationist.

Ed Burns has started as the Area Biologist located at the Salinas SC

DC position will be advertised soon, present DC is scheduled to transfer at end of January