



**JANUARY 2015– REGULAR MEETING MINUTES—approved 02/19/2015**

Regular Board Meeting, Thursday, January 15, 2015, 10:00 A.M. – 12:00 P.M.

Directors Present: R. King, E. Paddock, B. Plemmons, L. Ferrasci, J. Devers  
Directors Absent: B. Jefferson, M. Duflock, P. Binsacca (Associate)  
Others Present: P. Robins (RCDMC), M. Grace (Grace and Associates)  
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:15 A.M.	<u>Call to Order</u>	<u>R. King</u>
	<u>Comments from the public</u>	
	None.	
	<u>President’s and Directors’ Comments</u>	<u>Directors</u>
	None.	
	<u>Minutes for December Meeting (Review for Approval)</u>	<u>P. Robins/Directors</u>
	Minutes from the December 18, 2014 Meeting were presented and reviewed. P. Robins noted that reference to P. Binsacca adjourning the meeting should be changed to B. Jefferson doing so. E. Paddock moved to approve the December 2014 meeting minutes with that change; B. Plemmons seconded the motion for approval of the modified minutes; A 5-0 vote of directors present approved the motion.	
	<u>NRCS Update</u>	<u>R. LaFleur</u>
	None.	
	<u>Budget and Finances (Review &amp; Approval)</u>	<u>P. Robins/M. Grace/ Directors</u>
	M. Grace provided an overview of the Audit Report of the RCD’s 2013-2014 Financial Statements, with the qualification that he expected to make two minor changes to the text. The report presented an ‘unmodified opinion’, the best possible outcome for an audit. Two recommendations from the audit are to make sure that prior year audit adjustments are recorded in QuickBooks, and to develop a financial procedures manual, as the RCD currently has a set of financial management standards but not a single cohesive document combining them. J. Devers requested that the latter recommendation be stated more clearly as such in the final Audit report. J. Devers moved to accept the audit report with the pending changes incorporated. L. Ferrasci seconded the motion and all voted to approve with no objections.	
	<i>Monthly Financial Statements and Bills:</i> P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending January 15, 2015. The accrual account balance on January 15, 2015 was \$ 177,413.04, with \$27,429.74 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$128,963 in liabilities, and \$278,946.74 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$ 163,545.76 on December 18, 2014.	
	P. Robins presented the list of detailed expenses to be paid in January including bi-weekly salary through January 11, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of January. Approval for the January financial statements and for January expenses from the Chase Bank account was motioned by B. Plemmons, seconded by J. Devers and passed by a 5-0 vote.	

P. Robins briefly reviewed the revised Fiscal Year 2015-2015 budget modified to include grants received for new work starting during the year (for work on Salinas River and a small restoration design project near Castroville), which had been previously reviewed by the RCD Finance Committee. J. Devers moved to accept the proposed revised budget. B. Plemmons seconded the motion, which was approved with a unanimous vote.

New Business

Directors

Directors discussed preparations for the April 17 Barbecue, for which B. Plemmons confirmed the Braga barn would be available. Directors agreed that a 5pm start for the event would be best and that outreach to 4-H clubs in the region near Soledad needs to be a priority action on their part. R. King indicated she may have musicians available for the event. P. Robins is to follow up with last year's Range Camp scholar to be a guest of honor at the event and to help with outreach to other students who might be interested. B. Plemmons requested more information regarding 'Land Judging' in order to share with two contacts he has at local schools. A recommendation for 'cooperator of the year' was made to recognize the landowners who had work done on their Salinas River lands this past fall.

Directors briefly discussed timing and structure for a business planning meeting in February, tentatively set for February 3 at 8am. They suggested tying that meeting to a field tour of project sites.

Program Updates

P. Robins

P. Robins presented maps and pictures from recent monitoring of arundo control sites on the Salinas River.

Closing Discussion

Directors

None.

12:05 P.M.

Meeting Adjourned

R. King

The next Regular RCD meeting will be held:

Date: **February 19, 2015, 10 A.M.**

Location: **RCDMC Office, 744-A LaGuardia Street, Salinas, CA**