



JUNE 2013– REGULAR MEETING MINUTES—approved 7/18/2013

Regular Board Meeting, Thursday, June 20, 2013, 10 A.M. – 12 P.M.

Directors Present: P. Binsacca, B. Jefferson, S. Cobb, J. Devers, M. Duflock, R. King, L. Ferrasci

Directors Absent:

Others Present: P. Robins (RCDMC), B. Schoch (NRCS), J. Rawitzer, K. Joy-Barge (NRCS)

Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:10 A.M.	<p><u>Call to Order</u></p> <p><u>Comments from the public</u></p> <p>J. Rawitzer addressed the Board regarding the recently-formed Central Coast Prescribed Fire Council, which is intended to work to meet certain goals of the Monterey County Community Wildfire Protection Plan developed in 2010, with support from local and state fire agencies, landowners, and the Air Quality Management District. The Council is hosting trainings for prescription burns and holding a fire service training in July. They'll be working with planned Rx burns on private ranches within CalFIRE's State Responsibility Area for training sites. Mr. Rawitzer requested a place in the August or September Regular Meeting agenda in order to give a full report on their activities.</p> <p><u>President's and Directors' Comments</u></p> <p>B Jefferson noted that it was M Duflock's birthday.</p> <p><u>Minutes for April 2013 Meeting (Review for Approval)</u></p> <p>Minutes from the April 17, 2013 Meeting were presented and reviewed. R. King moved to approve the April 2013 meeting minutes with the correction made that R. LaFleur had not been present; B. Jefferson seconded the motion; all voted to approve.</p> <p><u>NRCS Update</u></p> <p>B. Schoch provided a pictorial overview of the range of practices that the Field Office has supported in the past year, including brush management for grassland improvement, cover crop, wildlife ponds, cross-fencing with Elk crossing points, off-stream stock watering systems featuring solar pumps and small wildlife escape ramps, high tunnels, underground outlets, irrigation system improvements, and composting facilities. Kay Joy-Barge, the NRCS Assistant State Conservationist for Field Operations, introduced herself to the Board and expressed her intent to support the RCD and for a positive working relationship between the two agencies.</p> <p><u>Budget and Finances (Review & Approval)</u></p> <p><i>Monthly Financial Statements and Bills:</i> P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending June 20, 2013. The accrual account balance on June 20 stood at \$149,920.74, with \$77,180.37 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$39,075 in liabilities, and \$111,815.65 due to the RCD as receivables from various grants and outstanding invoices.</p> <p>P. Robins presented the list of detailed expenses to be paid in June including bi-weekly salary through June 16, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of June. Approval for the June financial statements and for June expenses from the Chase Bank account was motioned by S. Cobb, seconded by R. King and passed by a unanimous vote. P. Robins also requested board approval of the May 2013</p>	<p><u>P. Binsacca</u></p> <p><u>P. Robins/Directors</u></p> <p><u>P. Robins/Directors</u></p> <p><u>P. Robins/Directors</u></p>

expenses that could not be approved in May due to lack of quorum at the May 2013 Regular Meeting. Approval for the May financial statements and for May expenses from the Chase Bank account was motioned by M. Duflock, seconded by L. Ferrasci and passed by a unanimous vote.

Program Updates

P. Robins

P. Robins provided a brief updates:

- The Proposition 84-funded Irrigation and Nutrient Management Program sub-contract to Coastal Conservation and Research, Inc. has been approved, and the RCD is in the process of hiring an agricultural engineer to lead that and one other program for the RCD.
- Resource assessments continue in the Big Sur River watershed as part of the development of a watershed management plan to be completed by mid-2014.
- The Livestock and Land program wrapped up its last project and event on June 1 with a Demonstration Site Tour in Carmel Valley.

New Business

Directors

- Board members discussed the outcomes of the RCD Scholarship Fund Barbeque held on April 17. The general consensus was that the event was successful in both attendance, quality and the amount raised for the scholarship fund (>\$3,000). B. Jefferson asked that a special letter of appreciation be sent to Paraiso Vineyards for hosting the event for free. All supported hosting a similar event in 2014. P. Binsacca noted that Petrovic Park near King City would be available for next year's event if the Board wished. Others requested holding a board meeting there in the future as a way to preview the site. P. Robins requested directors assistance in securing more volunteer help (such as 4-H clubs) for next year's event.
- Board members briefly reviewed the final revision of an updated Strategic Plan for 2013-18. B. Jefferson moved to approve the updated plan as presented; S. Cobb seconded the motion. All voted to approve.
- P. Robins reviewed the final draft of the 2013-14 Annual Budget with board members along with a month-to-month cash flow projection based on the proposed budget. B. Jefferson moved to approve the budget as presented. P. Binsacca seconded the motion. All voted to approve the motion.
- The 2013-14 Annual Workplan review was delayed until a later meeting.

Closed Session

Directors

Board members held a closed session to discuss the Annual Performance Review for the RCDMC Executive Director.

Report from Closed Session

P. Binsacca

No action taken during closed session. Completion of the review to be held in closed session during the July Regular Meeting

Closing Discussion

Directors

The next meetings were scheduled for July 18 and August 15 in Salinas, and September 19 at Petrovic Park.

12:25 P.M.

Meeting Adjourned

P. Binsacca

The next Regular RCD meeting will be held:

Date: **July 18, 2013, 10:00 A.M.**

Location: RCDMC Office: **744-A LaGuardia St., Salinas, CA 93905**