



744 La Guardia Street, Building A, Salinas, CA 93905

(831) 424-1036, ext. 124

AUGUST 2013– REGULAR MEETING MINUTES—*approved 09/19/2013*

Regular Board Meeting, Thursday, August 15, 2013, 10 A.M. – 12 P.M.

Directors Present: P. Binsacca, S. Cobb, M. Duflock, R. King, J. Devers, B. Jefferson, L. Ferrasci

Directors Absent:

Others Present: P. Robins (RCDMC), R. LaFleur (NRCS)

Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:15 A.M.	<u>Call to Order</u>	<u>P. Binsacca</u>
	<u>Comments from the public</u>	
	None made.	
	<u>President's and Directors' Comments</u>	
	None made.	
	<u>Minutes for July 2013 Meeting (Review for Approval)</u>	<u>P. Robins/Directors</u>
	Minutes from the July 18, 2013 Meeting were presented and reviewed. M. Duflock moved to approve the June 2013 meeting minutes; S. Cobb seconded the motion; all voted to approve.	
	<u>NRCS Update</u>	
	R. LaFleur described a summary of current cost-share agreements under contract, noting that 27 contracts totalling over \$1M were obligated this year, and that there are currently 85 active contracts from this and preceding years. Directors discussed the types of practices eligible for cost share with LaFleur, expressing some concern regarding practices that appear not to merit financial assistance as either 'common sense' agronomic practices or those that encourage production on lands too steep to be farmed without excessive erosion.	
	<u>Budget and Finances (Review & Approval)</u>	<u>P. Robins/Directors</u>
	<i>Monthly Financial Statements and Bills:</i> P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending August 15, 2013. The accrual account balance on August 15 stood at \$157,964.61, with \$85,737.29 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$23,289 in liabilities, and \$95,516.62 due to the RCD as receivables from various grants and outstanding invoices. In comparison, July 18, 2013 balance was \$144,176.69. P. Robins reported that he and the RCDMC bookkeeper reviewed the financial records to identify any issues of concern per his comment at the July 2013 meeting and noted that the found no unexplained or unbilled expenses.	
	P. Robins presented the list of detailed expenses to be paid in August including bi-weekly salary through August 4, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of July. Upon the request of board members, he also provided additional information about expenses related to the Big Sur Watershed Plan project, as members were concerned about the relative volume of funds being expended on planning as opposed to implementation projects. Approval for the August financial statements and for August expenses from the Chase Bank account was motioned by B. Jefferson, seconded by R. King and passed by a unanimous vote.	
	<u>New Business</u>	<u>Directors</u>

- The Board considered the Memorandum of Understanding for the joining the Regional Water Management Group of the Monterey Peninsula, Carmel Bay, and South Monterey Bay Region Integrated Regional Water Management Plan. P. Robins described how the MOU was modified to include the RCD's desired language regarding respect for private water and property rights. After brief discussion, S. Cobb moved to have the RCDMC authorize execution of the MOU. J. Devers seconded the motion, and all voted to approve.
- The Board considered the Vehicle Agreement between the RCDMC and the USDA NRCS that enables RCD staff use of NRCS vehicles for purposes of shared work. M. Duflock moved to have the RCD authorize the agreement. S. Cobb seconded the motion, and all voted to approve.

Program Updates

P. Robins

P. Robins provided brief updates regarding the following programs:

- The irrigation and nutrient management programs are off to a good start under B. Burgoa, RCDMC Program Engineer
- B. Burgoa and P. Robins are wrapping up the Hillslope Farming Runoff Management Practices Guide for presentation to the Monterey County Agriculture Advisory Committee on August 22.

Closed Session

Directors

Board members held a closed session to complete the Annual Performance Review for the RCDMC Executive Director.

Report from Closed Session

P. Binsacca

Directors gave P. Robins a positive review for work conducted in the prior year and approved a 3% increase in salary to be effective July 1, 2013. P. Binsacca reported that he would compile the comments into a single review document for P. Robins' file. In association with the review, Board members requested that financial statements be sent to the board prior to the meeting to allow more review time.

Closing Discussion

Directors

Board members discussed attendance at the CARCD Annual Conference in Napa in November. R. King and M. Duflock indicated they would attend on behalf of the RCD.

The next Board Meeting will be a barbeque starting at 11:30am on September 19 at Petrovic Park at 56725 Jolon Road about 7 miles from Highway 101 near King City. J. Devers indicated she would not be able to attend on that date.

12:15 P.M.

Meeting Adjourned

P. Binsacca

The next Regular RCD meeting will be held:

Date: **September 19, 2013, 11:30 A.M.**

Location: **Petrovic Park: 56725 Jolon Road, King City, CA**