



NOVEMBER 2012– REGULAR MEETING MINUTES—approved 12/15/2012

Regular Board Meeting, Monday, November 12, 2012, 10 A.M. – 12 P.M.

Directors Present: R. King, S. Cobb, B. Jefferson, L. Ferrasci
Directors Absent: P. Binsacca, J. Devers, M. Duflock, T. Roberts (Associate)
Others Present: P. Robins (RCDMC)
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:50 A.M.	<u>Call to Order</u>	<u>B. Jefferson</u>
	<u>Comments from the public</u>	
	No comments presented	
	<u>President’s and Directors’ Comments</u>	<u>B. Jefferson / Directors</u>
	None.	
	<u>Minutes for Aug & Sept 2012 Meetings (Review for Approval)</u>	<u>P. Robins/Directors</u>
	Minutes from the August 23, 2012 Meeting were presented and reviewed. R. King moved to approve the August 2012 meeting minutes; S. Cobb seconded the motion; all voted to approve.	
	Vote on the September 20, 2012 minutes were postponed until a quorum of those present at that meeting was available.	
	There were no October minutes to consider due to lack of quorum for the October 2012 Regular Meeting.	
	<u>NRCS Update</u>	
	No update at this meeting.	
	<u>Budget and Finances (Review & Approval)</u>	<u>P. Robins/Directors</u>
	<i>Monthly Financial Statements and Bills:</i> P. Robins presented financial statements regarding Accounts Receivable, Payables and Bank balances for the periods ending October 20 and November 12, 2012. The accrual account balance on November 12 stood at \$171,507.16, with \$63,199.15 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$4,505.02 in liabilities, and \$112,813.02 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$174,942.29 on October 18, 2012 and \$173,748.90 on September 20, 2012.	
	P. Robins presented the list of detailed expenses paid in October and to be paid in November including bi-weekly salary through November 4, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of November. Approval for the November financial statements and for October and November expenses from the Chase Bank account was motioned by S. Cobb, seconded by R. King and passed by a 4-0 vote.	
	P. Robins updated Board Members on the completion of the annual financial audit conducted by Grace and Associates, who will present their audit report to the Board at the December board meeting.	

Program Updates

P. Robins

P. Robins provided the brief progress reports regarding the Big Sur Watershed Plan process, upcoming workshops to be hosted by the RCD staff, and the ongoing Irrigation and Nutrient Management grant contract negotiations.

New Business

Directors

- P. Robins presented draft resolution 2012-02 to accept the Greater Monterey County Integrated Regional Water Management Plan as completed in October 2012. R. King moved to approve the resolution; S. Cobb seconded the motion, and the motion was approved with a 4-0 vote.
- The Board considered renewal of a 4-year term for P. Binsacca as Board Member through November 2016. S. Cobb moved to renew Mr. Binsacca’s term; L. Ferrasci seconded the motion; and the motion was approved with a 4-0 vote.
- The board considered appointing M. Duflock as the RCDMC voting delegate to the CARCD Annual Conference business meeting on November 17. B. Jefferson moved to appoint M. Duflock, R. King seconded the motion, and all voted to approve with a 4-0 vote.

Closing Discussion

Directors

Recommended agenda items for the December meeting include:

- Board term renewals for B. Jefferson, L. Ferrasci and R. King
- Audit Report for Fiscal Year 2011-12

11:20 A.M.

Meeting Adjourned

B. Jefferson

The next Regular RCD meeting will be held:

Date: **December 20, 10:00 A.M.**

Location: **TBA, possibly Elks Club on Airport Blvd, Salinas, CA**