



MAY 2012– REGULAR MEETING MINUTES—approved 6/21/2012

Regular Board Meeting, Thursday, May 24, 2012, 10 A.M. - 12 P.M.

Directors Present: S. Cobb, R. King, M. Duflock , B. Jefferson
Directors Absent: P. Binsacca, J. Devers, T. Roberts (Associate)
Others Present: P. Robins (RCDMC), L. Ferrasci, R. LaFleur (NRCS), K. Lowell (NRCS), J. Rawitzer
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:20 A.M.	<u>Call to Order</u>	<u>B. Jefferson</u>
	<u>Comments from the public</u>	
	J. Rawitzer introduced himself as a local vineyard manager who was simply attending to learn more about the RCD.	
	<u>President’s and Directors’ Comments</u>	<u>B. Jefferson / Directors</u>
	None.	
	<u>Minutes for April 2012 Meeting (Review for Approval)</u>	<u>P. Robins/Directors</u>
	Minutes from the April 19, 2012 Meeting were presented and reviewed. S. Cobb moved to approve the April 2012 meeting minutes as submitted; R. King seconded the motion; the motion was approved by 4-0 vote.	
	<u>NRCS Update</u>	
	R. LaFleur gave a brief update on two items:	
	<ul style="list-style-type: none"> • NRCS staff are working hard on processing new cost-share applications. • The new ‘cluster’ agronomist, Karen Lowell, started work on April 23. (K. Lowell then introduced herself to the board.) 	
	<u>Budget and Finances (Review & Approval)</u>	<u>P. Robins/Directors</u>
	<i>Monthly Financial Statements and Bills:</i> P. Robins presented financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending May 25, 2012. The accrual account balance on May 25 stood at \$180,662.42, with \$49,483.83 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$5,750.56 in liabilities, and \$136,929.15 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$178,544.32 on April 19, 2012.	
	P. Robins presented the list of detailed expenses to be paid in May including bi-weekly salary through May 21, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of May. Approval for the May financial statements and for May expenses from the Chase Bank account was motioned by R. King, seconded by M. Duflock and passed by a 4-0 vote.	
	P. Robins introduced two possible draft budgets for the July 2012-June 2013 fiscal year depending on the approval or rejection of a pending Proposition 84 grant. After a walk-through of the proposed budgets, board members discussed different elements of the budget but requested no changes. P. Robins indicated he would accept further comments prior to the June 2012 meeting and would also develop a month-to-month cash flow projection for the budget to present with the final budget draft in June.	

Program Updates

P. Robins

P. Robins provided the following updates:

- P. Robins described an opportunity for regionally-coordinated RCD business planning assistance from the Bridgespan Group as facilitated by a foundation-funded partnership between the California Association of RCDs and Sustainable Conservation. The six-month process would take place in the first half of 2013 and require 8 hours a week of the RCD Executive Director’s time (potentially funded through the CARCD-Sustainable Conservation partnership) and a day a month of a volunteer Director’s time. Robins indicated that the timing and opportunity were optimal for the RCD given the way grant funding for projects is diminishing.
- He provided a review of the Carmel Valley Watershed workday on May 20, which attracted 30 volunteers (including children) to help plant 150 trees in two hours along the Carmel River at deDampierre Park near Carmel Valley Village.
- He briefly described why the Proposition 84 grant for Irrigation and Nutrient Management assistance was still uncertain after three years of contract negotiations.

New Business

P. Robins/Directors

P. Robins provided background on a request from the Big Sur Land Trust to consider assuming a conservation easement on their Odello parcel near the mouth of the Carmel River. The board agreed to have the topic included on the June agenda and to invite staff from BSLT and the Ag Land Trust to provide more information and considerations.

P. Robins passed out a document listing RCD directors in Monterey County going back to the 1950’s. RCD staff developed the list by reviewing all of the archived minutes available from the historic RCDs that preceded RCDMC. He requested that board members provide any commentary or input on past directors they recognize on the list to help in fleshing out a history of the RCD.

P. Robins introduced a draft Annual Work Plan for the fiscal year starting July 1, 2012 and asked directors to review it and comment back to him prior to the next meeting so that an edited version could be presented for consideration at the June board meeting.

Closed Session

Directors

The board initiated its Annual Performance Evaluation for the RCD Executive Director

Report from Closed Session

Directors

The board took no action during closed session and called for an additional Special Meeting to complete the review on Wednesday, May 30 at 1pm.

12:10 P.M.

Meeting Adjourned

B. Jefferson

The next Regular RCD meeting will be held:

Date: **June 21, 2012, 10:00 A.M.**

Location: **Salinas Service Center: 744-A LaGuardia St., Salinas, CA 93905.**