



JANUARY 2012– REGULAR MEETING MINUTES—approved 2/16/2012

Regular Board Meeting, Thursday, January 19, 2012, 10 A.M. - 12 P.M.

Directors Present: P. Binsacca, S. Cobb, R. King, J. Devers
Directors Absent: B. Jefferson, M. Duflock, T. Roberts (Associate)
Others Present: P. Robins (RCDMC), R. LaFleur (NRCS)
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:10 A.M.	<u>Call to Order</u>	<u>P. Binsacca</u>
	<u>Comments from the public</u>	
	None.	
	<u>President’s and Directors’ Comments</u>	<u>P. Binsacca/ Directors</u>
	R. King announced that her cheese won the ‘Good Food Award’ earlier in the month in San Francisco.	
	<u>Minutes for December 2011 Meeting (Review for Approval)</u>	<u>P. Robins/Directors</u>
	Minutes from the December 15, 2011 Meeting were presented and reviewed. S. Cobb moved to approve the December 2011 meeting minutes with the deletion of a reference to post-meeting holiday-related activities; R. King seconded the motion; the motion was approved by 4-0 vote.	
	<u>NRCS Update</u>	<u>P. Robins</u>
	R. LaFleur informed the Board that Daniel Mountjoy had announced he would be leaving his position with NRCS to work with Sustainable Conservation.	
	<u>Budget and Finances (Review & Approval)</u>	<u>P. Robins/Directors</u>
	<i>Monthly Financial Statements and Bills:</i> P. Robins presented financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending January 19, 2012. The accrual account balance on January 19 stood at \$180,693.35, with \$46,597.04 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$15,680.48 in liabilities, and \$149,776.78 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$178,763.35 on December 15, 2011.	
	P. Robins presented the list of detailed expenses to be paid in January including bi-weekly salary through January 15, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of January. Approval for the January financial statements and for January expenses from the Chase Bank account was motioned by J. Devers, seconded by S. Cobb and passed by a 6-0 vote.	
	P. Robins updated board members on the progress of the biennial fiscal audit being conducted by Hayashi and Wayland and indicated that he expected it to be complete prior to the February Regular Meeting.	
	<u>Program Updates</u>	<u>P. Robins</u>
	P. Robins provided a 6-month progress report on his annual work plan.	
	Board members requested more visuals with project reports in the form of site photographs at future meetings.	

P. Binsacca asked to be included in meetings with area ag teachers regarding future educational events such as the Speakoff Contest and Land-judging.

P. Robins was directed to follow-up with NRCS regarding timing for the next Local Workgroup Meeting in Monterey County.

P. Robins offered to provide summary sheets of new agreements and contracts at future board meetings and to draft a sample policy for agreement and contracts authorization.

Closing Discussion

Directors

Board members briefly discussed possible candidates for the remaining empty 7th board seat as well as the possibility of visiting a few project sites in the near future. R. King offered to host the next board meeting at her ranch and provide a tour of her sheep dairy operation afterwards. P. Robins offered to arrange an additional tour stop in the vicinity after the meeting as well.

12:00 P.M.

Meeting Adjourned

P. Binsacca

The next regular RCD meeting will be held:

Date: **February 16, 2012, 10:00 A.M.**

Location: **Monkeyflower Ranch, 1491 San Miguel Canyon Road, Royal Oaks, CA.**