



**OCTOBER 2011 – REGULAR MEETING MINUTES—approved 12/15/2011**

Regular Board Meeting, Thursday, October 20, 2011, 10 A.M. - 12 P.M.

Directors Present: P. Binsacca, R. King, J. Devers, M. Duflock  
Directors Absent: B. Jefferson, T. Roberts (Associate)  
Others Present: P. Robins (RCDMC), R. LaFleur (NRCS), S. Darington  
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:15 A.M.	<u>Call to Order</u>	<u>P. Binsacca</u>
	<u>Comments from the public</u>	
	None.	
	<u>Minutes for September 2011 Meeting (Review for Approval)</u>	<u>P. Robins/Directors</u>
	Minutes from the September 22, 2011 Meeting were presented and reviewed. R. King moved to approve the September 2011 meeting minutes as presented; J. Devers seconded the motion; the motion was approved by 4-0 vote.	
	<u>Budget and Finances (Review &amp; Approval)</u>	<u>P. Robins/Directors</u>
	<i>Monthly Financial Statements and Bills:</i> P. Robins presented financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending October 20, 2011. The accrual account balance on October 20 stood at \$164,862.21, with \$62,159.96 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$6,897.64 in liabilities, and \$109,599.89 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$167,621.42 on September 22, 2011. (P. Robins indicated that the balance of \$177,436.42 reported at the September meeting had been in error, due to unintentional use of bank balance information from the September 2010 [not 2011] records. The correct balance is indicated in these minutes.)	
	P. Robins presented the list of detailed expenses to be paid in October including bi-weekly salary through October 9, one-time and recurring miscellaneous expenses and reimbursement for expenses incurred during the month of September. Approval for the October financial statements and for October expenses from the Chase Bank account was motioned by M. Duflock, seconded by R. King and passed by a 4-0 vote.	
	P. Robins updated board members on the progress of the biennial fiscal audit being conducted by Hayashi and Wayland and indicated that he expected it to be complete prior to the December Regular Meeting.	
	<u>NRCS Update</u>	<u>P. Robins</u>
	R. LaFleur informed the Board that the sign-up period for this year's EQIP would end on November 18. AWEP entering year 3 of 5, but funding level announcement won't likely be made until January 2012.	
	<u>New Business</u>	<u>P. Binsacca/ Directors</u>
	Board members briefly discussed the upcoming annual meeting of the California Association of RCDs and assignation of J. Devers as a delegate from RCDMC to the annual business meeting at the end of the conference. M. Duflock moved to appoint J. Devers as delegate to the CARCD meeting, B. King seconded the motion and all members present voted to approve the motion with a 4-0 vote.	

P. Robins communicated a rationale for goal prioritization of his work under his 2011-12 workplan based on available funding, tasks he conducts alone (vs. with or depending on other staff), and the Long Range Plan. Consideration of RCD goal prioritization for Executive Director performance plan for 2011-2012. Board members concurred with the following prioritization and requested it be incorporated into the 2011-12 Performance Review document:

- Water Quality: 25%
- Water Quantity: 10%
- Soil Health: 3%
- Vegetation and Wildlife Management: 20%
- Air Quality/Energy Resources: 2%
- Education: 20%
- District Operations: 20%

P. Binsacca presented S. Darington with a plaque acknowledging him for 11 years of board service to RCDMC and thanked him for his dedication and focus as a director. S. Darington thanked the RCD for the opportunity and expressed confidence in its current direction and management.

#### Program Updates

P. Robins

P. Robins noted that staff will be coordinating and hosting multiple workshops during the months of October and November for the Livestock and Land program and to communicate results from the most recent Landguard/Vegetated Treatment System study conducted by researchers from UC Davis with USDA funds.

#### Closing Discussion

Directors

Board members briefly discussed possible candidates for the remaining empty 7<sup>th</sup> board seat and arrangement for the November 15 or 17 Board meeting, which P. Robins indicated might need to be held on a date to accommodate participation in a CDFA conference that week, but would also depend on the availability of other board members absent from this meeting in order to ensure quorum.

12:00 P.M.

#### Meeting Adjourned

P. Binsacca

The meeting was adjourned and board members left for a 'farewell' lunch for S. Darington in Salinas.

The next regular RCD meeting will be held:

Date: **November 17, 2011, 10:00 A.M.**

Location: **Salinas Service Center, 744 La Guardia St Bldg A, Salinas, CA 93905**